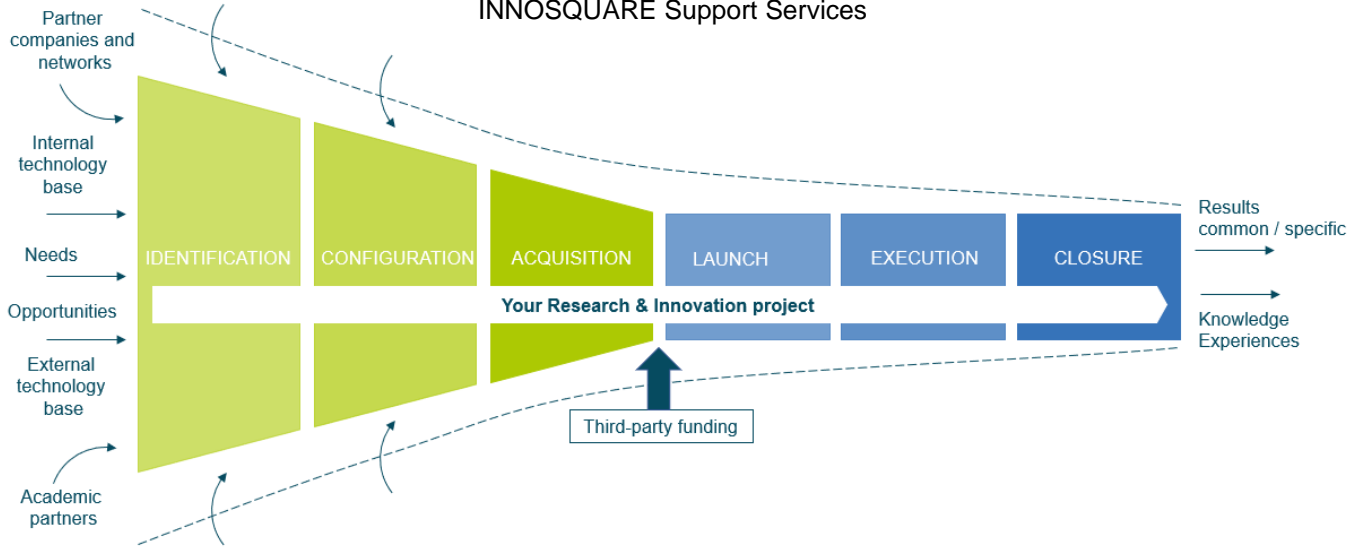


Conception and Realization of Research and Innovation projects

INNOSQUARE Support Services



PROJECT LEADERS

INNOSQUARE SUPPORT

TOOLS

	PROJECT LEADERS	INNOSQUARE SUPPORT	TOOLS
IDENTIFICATION	<ul style="list-style-type: none"> Initiation and development of the project idea Search for academic and industrial partners State of the art search 	<ul style="list-style-type: none"> Identification of actors, means, funding and competences Support for the search for partners, consolidation of the consortium Advice for project formulation 	<ul style="list-style-type: none"> Workshop / Brainstorming Analysis of the project idea Summary of possible fundings
CONFIGURATION	<ul style="list-style-type: none"> Validation of the project concept Definition of: <ul style="list-style-type: none"> - Main / specific objectives - Value creation model - Organizational structure - Work plan and methodology - Results valorization plan 	<ul style="list-style-type: none"> Project design support Advice for the writing of the funding application 	<ul style="list-style-type: none"> Intervention logic Project roadmap
ACQUISITION	<ul style="list-style-type: none"> Redaction of the funding application and collection of signatures Consolidation of the application following feedback from experts Submission / presentation of the application to the funding body 	<ul style="list-style-type: none"> Support for the realization of the financial plan, risk analysis and valorization plan Support for the writing of the funding application and its presentation Clarification of rights and access to intellectual property 	<ul style="list-style-type: none"> Financial table Efficiency model Risk analysis Presentation Template
LAUNCH	<ul style="list-style-type: none"> Preparation and execution of the kick-off meeting Update of the budget and resource allocations Collection of signatures of the consortium and funding agreements 	<ul style="list-style-type: none"> Establishment of the reporting elements of the project Support for the confirmation of objectives / roles / means Advice on agreements development 	<ul style="list-style-type: none"> Collaborative structure Work packages table Communication plan Agreements templates
EXECUTION	<ul style="list-style-type: none"> Scientific and financial management of the project Realization of the work packages Communication of results Writing of the monthly and interim reports 	<ul style="list-style-type: none"> Administrative management of funding and deadlines Support for multidisciplinary problem solving Result-oriented management, plan of the work packages carried out and to be carried out 	<ul style="list-style-type: none"> Templates for monthly and interim reports AGP management / dashboard Project Management Toolbox
CLOSURE	<ul style="list-style-type: none"> Writing of the final report Communication of results Realization of the financial closing Preparation and execution of the closing session of the project Realization of the valorization and knowledge transfer 	<ul style="list-style-type: none"> Evaluation of the results by the partners Support for the results valorization and transfer, communication actions (project sheet and video clip) Experience report 	<ul style="list-style-type: none"> Satisfaction questionnaires Template Project Sheet